

CROSTON PARISH COUNCIL

MINUTES of the Remote Meeting held on 8 July 2020 at 7.30 pm.

Present Councillors A Peet, (Chairman), K Almond, R Baker, P Fenemore, S Myers, B Paillusson and G Stubbs

35.20 Apologies for Absence

Apologies were received from Cllr K Iddon

36.20 Disclosure of Personal/Prejudicial Interests

None declared.

37.20 Minutes of the Meeting held on 11 March 2020

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

Resolved: Standing Orders were suspended.

38.20 Public Participation

No matters raised.

Resolved: Standing Orders were restored.

39.20 Planning Matters

20/00344/FULHH Demolition of existing garage and erection of single storey side/rear extension at 8 School Close

20/00363/FULHH and Demolition of existing flat roofed rear extension and construction of two storey pitched roof rear extension (Conservation Area and Article 4 Direction) 14 Church Street

20/00403/LBC Application for Listed Building Consent to demolish of existing flat roofed rear extension and construction of two storey pitched roof rear extension at 14 Church Street

20/00506/FUL Demolition of existing storage building and erection of one detached dwelling at Withington Barn Farm Finney Lane

20/00542/TCON | Notification of proposed works to trees within a conservation area: Hornbeam (T1) - Reduce easterly stem to approximately 8m, crown raise remainder 4.5m and reduce weight on elongated limbs to north at Home Farm Cottage, Grape Lane

20/00570/TCON Notification of proposed works to trees within a conservation area: Works to numerous trees at Home Farm Mews Grape Lane

There were no objections to these applications.

20/00653/FUL Change of use from RBS Bank (Use Class A2) into a coffee shop/bar (Use Class A4) with the first floor being used as a function room only at The Royal Bank of Scotland, 23 Town Road

Resolved: an objection, on the grounds of adverse impact on neighbouring properties caused by people congregating outside the building, is to be submitted

A proposal to name a new development at Drinkhouse Farm 'Leveldale' was considered.

Resolved: the alternative name of 'Barley Croft', due to the historic use of the area for crop growing, is to be proposed.

40.20 Financial Matters

i) Councillors considered the monthly financial monitoring statement.

Resolved: the monitoring statement was received and accepted and signed by the Chairman.

ii) A grant request from the Croft Field Volunteers, towards the costs of maintenance of the Croft Field was considered.

Resolved: a grant of £350 was awarded.

iii) Resolved: the following payments were approved:

£ 151.20	Croston Old School	Room hire
£ 312.00	Lancashire County Council	Car park sign
£ 15.00	The Potting Sheds	Rec maintenance
£ 492.92	Selrap	Annual subscription
£ 493.24	Employee 1	Salary
£ 46.00	Employee 2	Salary
£ 151.20	HM Revenue & Customs	PAYE
£ 500.86	Lancashire Assoc of Local Councils	Annual subscription
£ 492.92	Employee 1	Salary
£ 493.24	Employee 2	Salary
£ 46.00	HM Revenue & Customs	PAYE
£ 390.00	Countrywide Grounds Maintenance	Grounds maintenance
£ 108.00	Wicksteed Leisure	Play equipment inspections
£ 492.92	Employee 1	Salary
£ 1014.69	Employee 2	Salary and reimbursements
£ 46.00	HM Revenue & Customs	PAYE
£ 696.00	Countrywide Grounds Maintenance	Grounds maintenance
£ 80.00	Internal Auditor	Internal audit fee
£ 492.92	Employee 1	Salary
£ 493.24	Employee 2	Salary
£ 46.00	HM Revenue & Customs	PAYE
£ 350.00	St Michaels & All Angels Croft Field Fund	Grant
£ 492.92	Employee 1	Salary
£ 493.24	Employee 2	Salary
£ 46.00	HM Revenue & Customs	PAYE

41.20 Annual Return for the Year Ended 31 March 2020

The Annual Governance and Accountability Return for the year ended 31 March 2020 was considered.

i) Resolved: the Asset Register was approved and signed by the Chairman.

The effectiveness of the system of internal control was reviewed in November 2019, prior to completion of the Annual Governance Statement.

ii) Resolved: the Annual Governance Statement was approved and signed by the Chairman and Clerk.

The Accounting Statements had been signed by the Responsible Financial Officer prior to the meeting.

iii) Resolved: the Accounting Statements were approved and signed by the Chairman.

The Internal Auditor's report was presented.

iv) The Internal Auditor's report was received and noted.

42.20 Website

Details and images from the replacement website, which is currently under construction, were provided.

43.20 Reports from Outside Bodies

No reports.

44.20 Date of Next Meeting

Wednesday 9 September 2020.

There being no further business the Chairman declared the meeting closed.