

## HEAPEY PARISH COUNCIL

**MINUTES** of the Meeting held on 5 July 2016 at 7.30 pm in St Barnabas Church, Heapey.

Present Cllrs C Grunstein (Chairman), M Allen, M Osborne and J Ross-Mills.

Also present County Councillor K Snape.

### 16.48 Apologies for Absence

Apologies were received from Councillors G France and D Jewell.

### 16.49 Declarations of Interests

None declared.

### 16.50 Minutes of the Annual Meeting held on 3 May 2016

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

### 16.51 Public Participation

A fallen tree was reported on a verge on High Bank.

### 16.52 Planning Matters

The following applications were considered:

16/00264/FUL Erection of a proposed single storey rear extension at 1 Merlin Close

Councillors had no comments in respect of this application.

### 16.53 Financial Matters

Resolved: the financial update was received and accepted and signed by the Chairman.

A grant application from St Chad's Bowlers, towards the costs of green improvements, was considered.

Resolved: a grant of £50 was agreed.

Councillors considered requests for payment to the Council.

Resolved: the following payments were approved.

£ 15.00	Heapey Parish Church	Room hire
£ 382.96	Employee 1	Salary
£ 95.80	Inland Revenue	PAYE
£ 87.01	Employee 1	Reimbursements
£ 35.00	J Lawson	Internal audit fee
£ 135.80	DWG (NW)	Grass cutting
£ 809.40	Employee 1	Pro forma invoice - finger post
£ 50.00	St Chad's Bowlers	Grant

### 16.54 Annual Return for the Year Ended 31 March 2016

Councillors considered the report of the Internal Auditor.

Resolved: the report was noted.

### 16.55 Reservoir Tour

Representatives from Wigan Anglers had offered to conduct a tour of their reservoirs. The tour will take place on 19 July 2016.

#### 16.56 Heapey and Wheelton War Memorial Trust

The War Memorial Trust had requested suggestions for a new Trustee. It was reported Wheelton Parish Council had provided a volunteer.

#### 16.57 Lancashire County Council Delivery of Local Services

A response to a consultation on delivery of local services was considered. The closure of the Brinscall Children's Centre and the importance of the Mobile Library Service in rural areas were raised. Councillors are to provide the Clerk with comments for submission.

#### 16.58 Lancashire Association of Local Councils AGM

Councillors considered the submission of resolutions for the AGM. There were no suggestions.

#### 16.59 Reports from Outside Bodies

Heapey and Wheelton Village Hall - a request for the Village Hall to be included on the parish council website had been made.

Chorley Youth Zone - queries had been raised regarding the ability of young people in rural areas to reach the Youth Zone. Options are being considered, including the possible involvement of parish councils in contributing towards transport costs.

#### 16.60 Date of Next meeting

Tuesday 6 September 2016.

#### 16.61 Exclusion of the Press and Public

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, Councillors considered the exclusion of members of the press and public for the following item on the grounds that the item comprised information relating to the financial or business affairs of any particular person and, in accordance with Part 1 (3) of Schedule 12A to the Local Government Act 1972, is exempt from public disclosure.

Resolved: due to the confidential nature of the business to be transacted, Members of the press and public were excluded for the consideration of the following item.

#### 16.62 Personnel Matters

The Clerk's hourly rate was increased in accordance with the National Joint Council for Local Government Services 2016-2018 National Salary Award

There being no further business the Chairman declared the meeting closed.